

RECRUITMENT RULES

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GOVERNMENT OF PUDUCHERRY
CHIEF SECRETARIAT (WELFARE)

[G.O. Ms. No. 2/2015-Wel(SCW-II), dated 4th June 2015]

NOTIFICATION

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, read with the Notification No. F/5/4/65-GP, dated 11th January 1965 of the Government of India, Ministry of Home Affairs, the Lieutenant-Governor, Puducherry hereby makes the following rules regulating the method of recruitment to the Group 'C' post of Assistant Warden in the Adi-Dravidar Welfare Department, Puducherry, namely:—

1. *Short title and commencement.*— (i) These rules may be called the Government of Puducherry, Adi-Dravidar Welfare Department, Assistant Warden Recruitment Rules, 2015.

(ii) They shall come into force on and from the date of their publication in the official gazette.

2. *Number of post, its classification and Pay Band and Grade Pay/Pay Scale .*— The number of the said post, its classification and the Pay Band and Grade Pay/Pay Scale attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed hereto.

3. *Method of recruitment, age-limit and other qualifications.*— The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto, shall be as specified in columns (5) to (13) of the said Schedule.

4. *Disqualifications.*— No person,—

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Lieutenant-Governor may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.*— Where the Lieutenant-Governor is of the opinion that it is necessary or expedient so to do, he may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.*— Nothing in these rules shall affect the reservations, relaxation in upper age-limit and other concessions required to be provided for the scheduled castes, the scheduled tribes and other special category of persons in accordance with the orders issued by the Government from time to time in this regard.

SCHEDULE

RECRUITMENT RULES FOR THE POST OF ASSISTANT WARDEN

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| 1. Name of the post | : Assistant Warden |
| 2. Number of posts | : 5 (Five) [2014] Subject to variation dependent on work-load. |
| 3. Classification | : General Central Services–Group 'C'–Non-Gazetted–Non-Ministerial. |
| 4. Pay Band and Grade Pay/Pay Scale | : Pay Band 1– ₹ 5,200-20,200 + Grade Pay ₹ 2,400 |
| 5. Whether selection post or non-selection post | : Non-selection |
| 6. Age-limit for direct recruits | : Between 18 and 30 years (Relaxable for Government servants up to 40 years in accordance with the orders or instructions issued by the Central Government, provided such Government servants are working for not less than 3 years in posts which are in the same line or allied cadres and where a relationship can be established that the services rendered by them in the department will be useful for efficient discharge of duties in the post for which selection is made.) |
- Note* : (1) In the case of recruitment made through advertisement, the crucial date for determining the age-limit shall be the closing date for receipt of applications.
- Note* : (2) In the case of recruitment made through the Employment Exchange, the crucial date for determining the age-limit shall, in each case, be the last date up to which the Employment Exchanges are asked to submit the names.
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| 7. Educational and other qualifications required for direct recruits. | : Degree of a recognised University with Social Work, Sociology or Psychology as one of the subjects. |
| 8. Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees. | : Age: No
Educational qualification : To the extent indicated under column (11). |
| 9. Period of probation, if any | : Two years for direct recruits |
| 10. Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods. | : (i) 50% by promotion failing which by direct recruitment
(ii) 50% by direct recruitment |

11. In case of recruitment by promotion /deputation/ : **Promotion:**
 absorption, grades from which promotion/deputation/
 absorption to be made. Cook-cum-Server failing which from the Assistant-
 Cook-cum-Server in Pay Band 1 ₹ 5,200-20,200 with Grade
 Pay ₹ 1,800 with 11 years in the grade rendered after
 appointment thereto on a regular basis and possessing the
 qualification of any degree of a recognised University.
- Note :* (1) Where juniors who have completed their
 qualifying/eligibility service are being considered for
 promotion, their seniors would also be considered provided
 they are not short of the requisite qualifying/eligibility
 service by more than half of such qualifying/eligibility
 service or two years whichever is less and have
 successfully completed their probation period for
 promotion to the next higher grade along with their juniors
 who have already completed such qualifying eligibility
 service.
- Note :* (2) For the purpose of computing minimum
 qualifying service for promotion, the service rendered
 on a regular basis by an officer prior to 1-1-2006/the date
 from which the revised pay structure based on the Sixth
 Central Pay Commission recommendations has been
 extended, shall be deemed to be service rendered in the
 corresponding Grade Pay/Pay Scale extended based on the
 recommendation of the Pay Commission.
12. If a Departmental Promotion Committee exists, : *Group 'C' Departmental Promotion Committee*
 what is its composition? *(for considering promotion)/Departmental Confirmation*
Committee (for considering confirmation)—
- (i) Secretary to Government (Adi-Dravidar . . Chairman
Welfare).
 - (ii) Director-cum-Under Secretary to . . Member
Government, Adi-Dravidar Welfare
Department.
 - (iii) Senior Accounts Officer, Adi-Dravidar . . Member
Welfare Department.
13. Circumstances in which Union Public Service : Not applicable
 Commission is to be consulted in making
 recruitment.

(By order of the Lieutenant-Governor)

T. ELANGOVAN,
 Under Secretary to Government
 (Adi-Dravidar Welfare).

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